



CCP
**Certified Childcare
 Professional**

The NECPA Commission, Inc.
 P.O. Box 2948 • Merrifield, VA 22116 • www.necpa.net
 1.855.706.3272 phone • 1.855.806.3272 fax

CCP Amnesty Program Renewal Form

For those who expired from years 2006 to 2013

In order to renew your Certified Childcare Professional Credential (CCP) through the CCP Amnesty Program, you must have participated in an average of 12 clock hours per year since your last effective date (two years before expiration date).

| Year Expired | Clock Hours Needed | Year Expired | Clock Hours Needed |
|--------------|--------------------|--------------|--------------------|
| 2006 | 168 | 2010 | 120 |
| 2007 | 156 | 2011 | 108 |
| 2008 | 144 | 2012 | 96 |
| 2009 | 132 | 2013 | 84 |

- Continuing Education must relate to the CCP’s 9 Professional Ability Areas and may include the following areas:
 - Learning Environments
 - Child Development
 - Health and Safety
 - Curriculum
 - Assessment and Planning
 - Professional Development

A detailed list of the CCP Professional Abilities can be found on our website at www.necpa.net.

Continuing education must have taken place between your effective date and September 1st, 2018
 The CCP Amnesty Program Renewal Form will be reviewed within 4 weeks of the receipt date. Written results from this review will be mailed to you using the contact information listed on your CCP Amnesty Program Renewal Form.

How to Complete Your CCP Renewal Grace Period Form

- The CCP Renewal Form will be reviewed within 4 weeks of the receipt date. Written results from this review will be mailed to you using the contact information listed on your CCP Renewal Form.

Complete the CCP Renewal Grace Period Form in its entirety. Submitted forms that are not completed will be returned.

- Submit the completed CCP Renewal Grace Period Form.
- Submit a copy of your most recent CCP Certificate.
- Submit a copy of your training certificates. Please note, each training certificate must include:
 - The date of the training
 - The number of training hours
 - The Instructor’s name
 - The title of the training
- If you have completed college coursework and are using this training to renew your CCP, please submit a copy of your unofficial transcript, showing:
 - Your name
 - The semester in which the course was completed

Return the completed CCP Renewal Grace Period Form to The NECPA Commission, Inc. by postal mail or fax:

By Mail: The NECPA Commission, Inc., Attn: Professional Development Department,
 PO Box 2948 Merrifield, VA 22116

By Fax: 1.855.806.3272, Attn: Professional Development Department



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CCP Amnesty Program Renewal FAQs

What is an CCP Amnesty program?

This is a program that allows those who have previously held a CCP that has expired as far back a January 1, 2006 to renew their certificate without having to retake the Certified Childcare Professional Credential course.

Am I eligible?

Possibly, Anyone who has earned a CCP from NECPA, NCCA, or NAEYC and has an expiration date of January 1, 2006, and does not currently owe a past due balance to NECPA will qualify provided you submit payment, and a minimum level of professional development(noted on page 1). The CCP Amnesty Program will expire on September 1, 2018.

Why are you offering this program?

NECPA understands that being a CCP holder is important to you, but we all have important items in our life that may be a priority. Some of our expired CCP holders retired, but returned to child care. Others have fallen ill, or have cared for others who fell ill. Whatever your reason for letting your CCP expire; it's okay. We want to bring you back to good standing with us, so you can re-achieve good standing with your state or accreditation requirements. This program is the best and most efficient way to help you regain the CCP mark of excellence.

Can I send in my paperwork after September 1, 2018?

Sorry, this CCP Amnesty has never been offered in the past, and we have no plans to offer it again in the future. We cannot grant any extensions to this deadline.

Can you waive the professional development requirement?

Commitment to professional development is the cornerstone of the CCP, all required certificates or transcripts must be submitted with your application.

X days/months/years ago I spent \$350 to retake a CCP course because this was not offered, can I get a refund?

No, the Amnesty Program runs from February 1, 2018 to August 1,2018 and is not retroactive. NECPA cannot issue reimbursements of refunds if the a course was retaken.

I cannot find my latest CCP certificate, can you waive that requirement?

Possibly, please call the Professional Development Department as 855.706.3272 to inquire

