

Encouraging Quality... Recognizing Excellence.

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NECPA Re-Enrollment Application

The purpose of this form is to notify the NECPA Commission that you wish to re-enroll your program in the self-study process for the purpose of renewing NECPA Accreditation.

process for the purpose of renewing NECPA Accreditation.							
Program Information							
Program Name:		Accreditation Expiration Date*:					
Site Number:		*If you are re-enrolling less than 1 year prior to the date above, please contact the NECPA Office to review your program's timeline.					
Street Address:							
City, State, Zip Code:							
Shipping Address (if different from above):							
Director:		Program E-Mail Address:					
Phone Number:		Fax Number:					
Owner:		Select One:	Center Based	Home Based			
Alternate Contact:		Alternate Phone Number:					
State License Number:		License Capacity:					
Number of Classrooms:		Number of Buildings:					
Is your program working with a third-party consultant	If "Yes" and you have given the consultant permission to communicate with the NECPA Office on your behalf, please indicate their information below.						
during the self-study phase? Yes No	Consultant Name: Consultant E-Mail:						
Are you available to provide guaccreditation for the first time?	uidance and mentorship to dir	rectors in your area	seeking NECPA	Yes			
Mentors may assist directors in the Certificate of Service, mentors are			No				

FOR OFFICE USE ONLY		
Date Received:	Check Number:	Months Prior to Exp:
Valid State License:	Payment Complete:	Approval:
	,	
Lic. Capacity Match:	Director on Profile:	Edition:

Order Placement							
NECPA Payments are based on license capacity	Quantity Per Order	Price Per Order	Quantity	Subtotal			
Application fee for 7-60 Children	1	\$350.00					
Application fee for 61-120 Children	1	\$375.00					
Application fee for 121-240 Children	1	\$450.00					
Application fee for 241+ Children	1	\$500.00					
Additional NECPA Self Assessment Instrument (One copy is included with application fee)	1	\$50.00					
Additional NECPA Standards Book (One copy is included with application fee)	1	\$35.00					
Additional Documentation Box Labels (One set is included with application fee)	1	\$5.00					
Parent Flyers (Flyer designed to acquaint parents with the accreditation process and its value)	25	\$15.00					
	\$						
	\$						
Fees are non-refundable and subject to change without prior n	notice. All returned ch	necks will incur a \$35 fee.	TOTAL	\$			
	Payment In	formation					
Check (Payable to NECPA) #:							
Credit Card Number:			Expirat	tion:			
Name on Card (Please Print):							
Signature:							
Billing Address:							
Agreen	nents – Pleas	se Initial and Sig	n				
I understand that the NECPA accreditation each of the accreditation years.	is valid for three	years with the submi	ssion of an Annual R	eport during			
I understand that a NECPA Accredited program is awarded		to maintain NECPA	standards, requireme	ents and physical			
I understand that the NECPA Commission compliance with the NECPA standards.	reserves the righ	nt to revoke the accre	ditation of any progra	ım found to be out of			
I understand that the re-enrollment period lasts for two years from the date of the NECPA Enrollment Letter issued by the NECPA Office and that the NECPA Verification Visit Request Form must be submitted within that time period.							
I understand that a NECPA accredited pro accreditation expiration date to prevent a			on visit at least 8 mc	onths prior to the			
I have included a copy of this program's of	current state lice	nse with the Re-Enro	Ilment Application F	orm.			
Name (Please Print)	Signature		Date				

For more information on NECPA news, policies, procedures, amendments and updates, please visit www.necpa.net.